

SAPIENTIA EDUCATION TRUST



OLD BUCKENHAM  
HIGH SCHOOL

Achieving excellence together

**OLD BUCKENHAM HIGH SHOOOL  
PROVIDER ACCESS STATEMENT**

<b>Author / Edited by</b>	Miss R Taylor
<b>Date</b>	September 2019
<b>Executive summary</b>	This policy has been reviewed and amendments made in order to comply with Trust requirements and those of the Local Authority
<b>Review Body</b>	School
<b>Endorsed by</b>	Governing Body
<b>Review frequency &amp; next review due</b>	Every 3 years or as required – July 2022
<b>Comments</b>	This policy will be reviewed in full by the Governing Body every 3 years or as required.

## 1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## 2. Student Entitlement

Students in years 7-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

## 3. Management of provider access requests

### Procedure

A provider wishing to request access should contact: Rebecca Taylor, Lead Teacher of KS4 Personal Development and Careers Leader.

Telephone: 01953 860233; [rtaylor@obhs.co.uk](mailto:rtaylor@obhs.co.uk)

### Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 7		Personal Development lessons – careers modules Challenging Stereotypes in the Workplace Workshop. National Careers Week Assembly programme	Personal Development lessons – careers modules
Year 8		Personal Development lessons – careers modules Speed Networking Event with local employers National Careers Week Assembly programme	Personal Development lessons – careers modules

Year 9		Personal Development lessons – careers modules Careers and Skills Festival at the Norfolk Showground Year 9 Options Evening National Careers Week	Personal Development lessons – careers modules
Year 10	Post 16 Information Evening Work Experience Launch Careers Tutor Activities	Personal Development lessons – The World of Work National Careers Week Careers Tutor Activities Careers guidance interviews	Personal Development lessons – The World of Work Work Experience placement Careers Tutor Activities Careers guidance interviews
Year 11	Careers guidance interviews Post 16 Information Evening Careers Tutor Activities	Careers guidance interviews Careers Tutor Activities National Careers Week	Year 11 GCSE Results Day

Please speak to Miss Taylor to identify the most suitable opportunity for you. The school policy on safeguarding (please see our website) sets out the school's approach to allowing providers in the school as visitors.

### **Premises and Facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader. Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Leader. Students have access to this information during break and lunchtime, as well as during their 1-1 guidance interviews with our Careers Adviser, Ellen Alexander.