

25<sup>th</sup> April 2017

Dear Parents/Carers

After discussing site security with Governors and parents, the School is changing its procedures for access to the premises during the School day. As from Tuesday 2<sup>nd</sup> May, the main School gates will be locked after 9.00 a.m. and unlocked after 2.30 p.m.

Visitors to the School during this time will have to park, come into School via the pedestrian gate and report to the main reception.

If visitors need to park in the car park, the gates will be opened by a member of staff.

Whilst this may sometimes be inconvenient, I am sure parents will support our efforts to make the site as secure as possible.

Kind regards

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Mr A Fell Headteacher



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