



OLD BUCKENHAM
HIGH SCHOOL

Achieving excellence together

22nd June 2020

Dear Parents and Carers,

Firstly, can I thank all parents and carers for their support of the school and young people during this difficult time. We would also like to thank so many of you for responding to the parent survey sent out last week. We have used this information carefully and have decided we would like to offer Y9 students the opportunity to attend school one day a week for Core subject and Pastoral tutorials starting Monday June 29th.

To move into the next phase of reopening the school, we need to be clear about the challenges this difficult stage will present, and mindful of our purpose. Throughout this process, we will endeavour to ensure that the well-being and safety of our students and staff are paramount and balanced against the need to broaden the engagement of our young people in meaningful learning.

- The purpose of the academic Core subject tutorials will be to *recap, reteach and reinforce*. These tutorials are an opportunity for students to work with a subject specialist for English, Maths and Science to support their home learning and ensure that they feel prepared for September.
- The focus of the Pastoral tutorials will be on coaching and goal setting to keep students on track and motivated during this time, to support their wellbeing and prepare them for September.

How will this work?

Student Groups

- Any student attending school for an Academic and Pastoral tutorial day will be assigned a day to attend school each week, and this day cannot be changed. This means that they will only come into contact with other students within that group, and not the wider population. We will place students into a group based on a range of information and so we will be unable to fulfil any personal requests.
- There will be a maximum of 15 Year 9 students in each day.

The Organisation of the Day

- The school will be following all social distancing and other Health and Safety guidance as issued by the Department of Education and Sapientia Education Trust. A full risk assessment has been completed and is available upon request.



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- The school day will start at 10.00am and finish at 2.00pm. Students must not be on the school site before 09:50am in the morning and must be collected at 2.00pm.
- Each tutorial session will last for 50 minutes.
- There will be a 10-minute comfort break between each session to allow students to use the designated toilets should they need to. This will also allow students to eat and drink throughout the day to keep them energised.
- Students will have a 50-minute English, Maths, Science and Pastoral tutorial over the course of the day. During the academic tutorials, students will be able to ask questions and receive guidance to keep them on track with their learning.

The School Site

- Students will enter and exit the school via the Old School Main Entrance. This can be accessed via the staff car park to the North of the site. *If you continue on Abbey Road, past the main school entrance, the road swings round to the right and you will see the back of the school buildings to your right. The car park and Old School Main Entrance are here.*
- Students will remain in their allocated teaching space for the duration of the school day. The subject teachers will rotate and enter the room for the allocated session.
- Students will have access to a designated toilet throughout the day. This toilet will only be used by the Y9 students in on that day.
- Students will not have access to any other rooms within the school site, nor the school field etc.

Equipment and Resources

- Students need to bring their own essential stationery items and equipment with them to school. We will be unable to loan any stationery items to students. They must also not loan equipment to one another.
- Students to attend in appropriate non-school uniform that is machine washable as this will be necessary after school attendance. Footwear should be soft-soled or trainers to protect spaces used.
- Students will need to bring either paper copies of their core subject work or their own device to access their work electronically. If your child needs paper copies, please indicate in the electronic questionnaire.

Our Expectations

- The normal school behaviour policy will be followed in addition to further expectations around social distancing. <https://www.gov.uk/coronavirus>
- Students who are unable to follow the government guidelines around social distancing will be no longer able to attend school. This decision will be made by the Headteacher and will be final.



Specific Guidance around Covid19 and symptoms

- Students who exhibit symptoms of Covid19 during the school day will be isolated immediately and arrangements will be made for them to be collected as soon as possible.
- If any students develop symptoms of Covid19 during the school day, all parents and carers will be contacted and further guidance given.
 - Parents will need to provide an emergency contact who is available at all times during the school day.

This advice may change pending further updates from the government.

Transport

1. Private arrangements – we would encourage parents and carers to make private transport arrangements for students. See information above regarding drop-off times and points.
2. NCC Transport – students entitled to free transport will be given access to a limited option of bus routes.

Next Steps

It is very important that all parents and carers complete the attached electronic form by Wednesday 24th June in order for us to make arrangements. We cannot process any form after this date. We will inform you of your child's day via email on Friday 26th June.

While clearly, arrangements will feel far from normal, we look forward to welcoming back some of our Year 9 students. However, we entirely respect your decision as parents if you choose to not send your child back to school at this time. Our commitment to you is to provide the very best whole-school experience as possible whether that be in school, or at home. Our dedicated Pastoral and Teaching teams remain keen to be in close contact with you and your child. We all hope that everyone will be able to return in September. As always, do please contact me if you have any concerns or questions you wish to discuss further.

Yours sincerely,



Mr A Fell
Headteacher

