



SAPIENTIA
EDUCATION TRUST

EXAMINATIONS INVIGILATOR

Bank Contract, ad hoc hours

Salary: £10.57 per hour including holiday pay

Old Buckenham High School is a small/medium-sized high school set in the heart of the beautiful Norfolk countryside. We currently have around 500 students aged between 11 and 16 years and are committed to ensuring that we provide all our students with an inspiring and challenging learning experience based around excellent teaching, high quality pastoral care, guidance and support. Our school is firmly built upon a strong and positive community ethos of mutual respect and high standards for all. The school will use the curriculum, pastoral support programme, wider life of the school and local and wider community to comprehensively and positively promote the key fundamental British values. It is our intent to have high success rates in terms of academic achievement, we are efficient in delivery and cost effective providing diverse and rich experiences that develop students academically, socially and culturally to ensure they are fit for the 21st Century, responding to the local, regional, national and global challenges. Our strong leadership team and continuous improvement approach was recognised by Ofsted in our last inspection where we were rated as 'Good' in all aspects.

THE POST

Old Buckenham High School are seeking to appoint a number of Examination Invigilators to ensure that examinations are conducted according to current JCQ regulations.

Invigilators should be reliable, punctual, and able to follow instructions with the flexibility to deal with unexpected situations. They should be able to work well individually and as part of team.

Applicants should be available to work during the busy GCSE period from mid-May to mid-June and may be called upon throughout the year when other exams take place, typically during November, February, and March.

Experience is not required as full training will be given.

Applications will be considered on receipt
Interview date: to be confirmed

Complete an application form online - [here](#)

The Trust is committed to safeguarding and promoting the welfare of children; therefore, all applicants must be prepared to undergo a number of checks to confirm their suitability to work with children and young people. The Trust welcomes applications from all sectors of the community. In accordance with the Department of Education's "Keeping Children Safe in Education", references will be sought on all short-listed candidates before interview.

